

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the June 24, 2021 Personnel and Human Services Committee Meeting.
Meeting held Virtually via ZOOM. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Annette Christie, Brian Dissette,
Rayonte Bell	X		Braeden Wilson & Chris Swihart (Info Systems)
Michael Majerek	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 8:04 a.m.
- Attendance was taken:
 - Commissioner Harrison: Present via ZOOM Lincoln Township
 - Commissioner Majerek: Present via ZOOM Niles Michigan
 - Commissioner Bell: Present via ZOOM St. Joseph Michigan

COUNTY ADMINISTRATION:

- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes dated 06/17/2021. Commissioner Majerek – yea; Commissioner Bell – yea, Commissioner Harrison, yea. 3 yeas 0 nays, motion carried.
- The following Resolutions were presented, discussed, and by consensus forwarded to the Full Board of Commissioners for formal action:
 - P2106257, accept the donation of \$10,289.14 for the Health Department
 - B2107256, honorary Resolution
 - P2107259, establish the salary for Lisa Jardine, who will be appointed as the FOC effective with Tom Watson’s retirement.
 - P2107260, 2% salary increase for County Administrator who completes his one year anniversary on July 1
- Administrator Dissette discussed Health Officer Nicki Britten’s resignation and the process to appoint the Deputy Health Officer Courtney Davis as an interim Health Officer.
- Annette Christie discussed Resolution P2106257 and the donation worksheet that was developed to properly track expenses and approvals for the donated funds. Motion by Commission Bell, supported by Commissioner Majerek, to require the use of the worksheet to ensure all expenses are properly accounted for.

PUBLIC COMMENT

No public comments.

Adjourned 8:20 a.m.

Respectfully submitted,
Shelley Jasper
Human Resources Director