

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the May 6, 2021 **Personnel and Human Services Committee** Meeting.
Meeting held Virtually via ZOOM_ Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Annette Christie, Brian Dissette, Nicki Britten,
Rayonte Bell	X		Gillian Conrad
Michael Majerek	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 8:02 a.m.
- Attendance was taken:
 - Commissioner Harrison: Present via ZOOM Lincoln Township
 - Commissioner Majerek: Present via ZOOM Niles Michigan
 - Commissioner Bell: Present via ZOOM St. Joseph Michigan

COUNTY ADMINISTRATION:

- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes dated 04/22/2021. Commissioner Majerek – yea; Commissioner Bell – yea, Commissioner Harrison, yea. 3 yeas 0 nays, motion carried.
- Gillian Conrad presented and discussed two single source vendor exemption requests:
 - King Media – Educational awareness campaign regarding medical and recreational marijuana. Rationale: The Health Department worked with King Media the last two years and are in the third year of a grant (\$25,000).
 - Spectrum Health Lakeland – COVID 19 vaccine educational direct mailer and radio campaign aimed at increasing vaccination efforts (\$17,335)

By consensus, PHSC endorses the approval of both requests. The requests will be reviewed by Finance Committee this morning.
- Annette Christie presented and discussed the following Board Appointments:
 - **Mental Health Authority Board:**
PHSC recommends the appointment of Marian Tripplett for a three year term ending 03/21/2024.
 - **DHS Board:**
PHSC recommends the appointment of Debra Reaume, who currently serves as an alternate on that board, for a term ending 10/31/2022.

Both recommendations will be placed on the Full Board agenda today.

- Nicki Britten, Health Officer, introduced the following Resolutions, which were reviewed, discussed and, then by consensus of PHSC, moved to the Full Board for further action:
- **Resolution P2005213**
Title: United Way of SW MI Benton Harbor Farmers Market
Type of Resolution: Grant award
Financial Implication: Increase in funding
Main Points: Berrien County Health Department (BCHD) has maintained and operated a Farmers Market in Benton Harbor for many years with a mission to expand residents’ access to fresh, local fruits and vegetables. BCHD has been awarded \$2,880 by United Way of Southwest Michigan (UWSM) which BCHD intends to use for salaries, wages, and benefits for said employee, necessary supplies and materials to meet the scope of work; and necessary indirect costs.to continue the Farmers Market program at the Benton Harbor Farmers Market during the 2021 - 2022 summer season.
- **Resolution P2105214**
Title: City of Niles 4x4 contract
Type of Resolution: grant sub-contract
Financial Implication: partnership
Main Points: BCHD is the recipient of a grant from the Michigan Department of Health and Human Services (MDHHS) for support of a project entitled the “Michigan Health and Wellness 4X4 Plan and the State Physical Activity and Nutrition Program” to implement policy, systems, and environmental change strategies to impact nutrition and physical activity (approved under Resolution P1811365,

P2003192). As indicated in the grant work plan, the City of Niles will be an implementation partner through the launch of a historic bike route throughout the City of Niles. Berrien County Health Department wishes to enter into a partnership agreement with the City of Niles with a contract total of \$1,200 during an agreement period of May 1, 2021 through September 30th, 2021 to provide support and partnership in completing the grant activities and deliverables.

- **Resolution P2105215**

Title: South West MI Planning Commission

Type of Resolution: grant sub-contract

Financial Implication: partnership

Main Points: BCHD is the recipient of a grant from the Michigan Department of Health and Human Services (MDHHS) for support of a project entitled the “Michigan Health and Wellness 4X4 Plan and the State Physical Activity and Nutrition Program” to implement policy, systems, and environmental change strategies to impact nutrition and physical activity (approved under Resolution P1811365, P2003192). The approved work plan included partnership from the Southwest Michigan Planning Commission to assist with planning efforts in the expansion of the Indiana-Michigan River Valley Trail from Niles to Berrien Springs via the Interurban Rail Line corridor. Berrien County Health Department wishes to enter into a partnership agreement with the Southwest Michigan Planning Commission, with a contract total of \$24,000 during an agreement period of May 1st, 2021 through September 30th, 2021 to provide support for planning, assessment, and mapping activities related to the proposed expansion of the Indiana-Michigan River Valley Trail.

- **Resolution P2105217**

Title: Kresge Foundation Grant Application

Type of Resolution: Grant Application

Financial Implication: potential increase in funding

Main Points: Kresge Foundation is seeking applications from previous Emerging Leaders in Public Health Fellows to increase equity in their health department’s COVID-19 response. This one year project will involve the creation and training of Vaccine Ambassadors who use their relationships with community members to disseminate accurate and timely messages about COVID-19 vaccination, work to address concerns that individuals may have, and help individuals know where and how to get vaccinated. BCHD desires to apply for \$50,000 to fund an outreach campaign that utilizes community leaders in both formal and informal roles to increase vaccination rates in Berrien County census tracts with the lowest vaccination coverage.

- **Resolution P2105218**

Title: Michigan Health Endowment Fund Grant Application

Type of Resolution: Grant Application

Financial Implication: potential increase in funding

Main Points: Michigan Health Endowment Fund is seeking applications from local health departments to work with community-based organizations to increase COVID-19 vaccine administration among vulnerable and/or underserved populations, including helping individuals overcome barriers to getting vaccinated. Funds will go towards the mobilization of volunteers and community leaders who will influence their communities using accurate information and tailored messages to both encourage more people to be vaccinated and inform Berrien County Health Department (BCHD) vaccine clinic operations to ensure maximum trust and convenience. BCHD wishes to apply for \$50,000 to partner with a local organization to do intensive community outreach and neighborhood canvassing to create opportunities for individuals to access vaccine information paired with conveniently located BCHD clinics targeting those communities.

- **Resolution P2105220**

Title: Michigan Public Health Week

Type of Resolution:

Financial Implication: No financial implication

Main Points: Everyone living in Michigan deserves to live a long and healthy life in a safe environment. For over 100 years, public health professionals have worked to safeguard our health by protecting our food and water supplies, by investigating and controlling infectious disease outbreaks, by educating the public about ways to address risks to our health, and by mobilizing partners to improve environmental and community conditions that impact our well-being. In the past year, the COVID-19 pandemic has threatened the health and well-being of Michigan residents in ways that have not been witnessed in

recent generations. Local public health professionals have made untold personal sacrifices to combat this pandemic, working long hours for weeks and months on end, in the face of circumstances that have continually changed, often without warning. During this week we join the Michigan Department of Health and Human Services, the Michigan Public Health Week Partnership, local health departments, health systems, and community-based organizations in expressing our deep appreciation for the contributions of public health professionals in promoting and protecting the health of Michigan residents.

PUBLIC COMMENT

None

Adjourned 8:27 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director