

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Emergency Management Technician in the Sheriff's Office is vacant; and

WHEREAS, when positions become vacant, the Department Head or Elected Official is charged with reviewing the job description to ensure that the duties accurately reflect the level of work; and

WHEREAS, the Sheriff's Office has determined that a different skill set is necessary to promote efficient operations for the position; and

WHEREAS, the Sheriff's Office has worked with the Human Resources Office to determine an appropriate job description; and

WHEREAS, the Fraternal Order of Police Labor Council – Civilian Unit has concurred with the change.

NOW, THEREFORE, BE IT HEREBY RESOLVED that effective February 18, 2021, the following complement change in the Sheriff's Office is approved:

<u>Current</u>	<u>New</u>
Emergency Management Technician Grade 4	Emergency Management Specialist Grade 7

BE IT FURTHER RESOLVED that the Sheriff's Office budget is able to absorb the additional cost of this complement change without further appropriation.

Respectfully submitted,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE


Robert P. Harrison, Chairperson


Michael Majerek, Vice-Chairperson


Rayonte D. Bell

RESOLUTION APPROVED AS TO FORM	
Administrator 	Date 2-5-21
Comments Attached	
Corporate Counsel	Date
Comments Attached	